

CONSTITUTION AND BY - LAWS

The Central Baptist Church of Bearden
6300 Deane Hill Drive
Knoxville, Tennessee 37919

CONSTITUTION

Preamble

Believing that a church consists of a group of baptized believers in the Lord Jesus Christ, banded together for worship, service, and fellowship, we declare and establish this Constitution. This Constitution will (1) preserve the liberties of each individual church member, (2) preserve the freedom of action of this body in relation to other churches, (3) preserve and secure the principles of our faith, and (4) govern the body in an orderly manner.

This Constitution takes precedence over and supersedes all prior actions, policies, and governing instruments.

ARTICLE I - NAME

The name of the church shall be the Central Baptist Church of Bearden, Knoxville, Tennessee.

ARTICLE II - PURPOSE

The primary objectives and purposes of the church are:

To be a dynamic, spiritual organism, empowered by the Holy Spirit to share Christ with as many people as possible in our church, in our community, and throughout the world.

To be a worshiping fellowship, experiencing an awareness of God, recognizing His person, and responding in obedience to His leadership.

To experience an increasingly meaningful fellowship with God and fellow believers.

To help people experience a growing knowledge of God and man.

To minister unselfishly to persons in the community in Jesus' name.

To be Christ-like in our daily living by emphasizing total commitment of life, personality, and possessions to the lordship of Christ.

ARTICLE III - DOCTRINE STATEMENT OF FAITH

The Holy Bible is the inspired Word of God, and is the basis of our statement of faith. Central Baptist Church of Bearden subscribes to the doctrinal statement of "The Baptist Faith and Message" as adopted by the Southern Baptist Convention in Kansas City, Missouri in 1963. We band ourselves together as a body of baptized believers in Jesus Christ, personally committed to sharing the good news of salvation with lost mankind. We observe the ordinances of the church, which are baptism and the Lord's Supper.

ARTICLE IV - CHURCH COVENANT

Having been led, as we believe, by the Spirit of God, to receive the Lord Jesus Christ as our Savior,

And on the profession of our faith, having been baptized in the name of the Father, and of the Son, and of the Holy Ghost,

We do now in the presence of God and His church, enter into covenant with one another as the body in Christ.

We pledge, therefore, by the aid of the Holy Spirit, to serve God in the unity of the Spirit and Christian love; to strive for the growth of this church in knowledge and holiness;

To promote the spiritual and physical welfare of the church; to sustain its worship, ordinances, discipline, and doctrines;

To contribute cheerfully and regularly to the support of the ministry of the church.

We also pledge to maintain family and private devotions; to religiously educate our children; to seek the salvation of our kindred and acquaintances.

To serve God in all our relationships; to be faithful to the church; and to seek to be an example for Christ in all things;

To use our influence to combat militant sin and to be zealous in our efforts to advance the Kingdom of our Savior.

We further pledge to watch over one another in brotherly love;

To remember each other in prayer; to aid each other in sickness and distress; to cultivate Christian sympathy in feeling and courtesy in speech;

To be slow to take offense, but always ready for reconciliation, and mindful of the rules of our Savior to secure it without delay.

We moreover pledge that when we move from Knoxville, we will, as soon as possible, unite with some other church, where we can carry out the spirit of this covenant and the principles of God's Word.

BY-LAWS

I. CHURCH MEMBERSHIP

SECTION A - GENERAL

This is a sovereign and democratic Baptist church under the lordship of Jesus Christ. The membership retains unto itself the exclusive right of self government in all phases of spiritual and temporal life of this church.

The membership reserves the exclusive right to determine who shall be members of this church and the conditions of such membership.

SECTION B - CANDIDACY

Any person may offer himself as a candidate for membership in this church. All such candidates for membership shall be presented to the church at any regular church service in any of the ways listed below:

1. Persons who present themselves on public profession of Jesus Christ as Savior and Lord, and requesting baptism.
2. Persons who hold membership in other Baptist churches, and present themselves by letter promise of a letter from any church of like faith and order.
3. Persons who make a statement of Christian experience and assurance of previous baptism by immersion from a church of like faith and order.

New members will be received into the fellowship at any church services by a majority vote of members present and voting. New members of the church are expected to participate in the church's new member orientation program.

A person who professes Christ and is not baptized after a reasonable length of time shall be counseled by the pastor and/or staff or deacons. If negative interest is ascertained on the part of the candidate, he shall be deleted from those awaiting baptism and shall not have fulfilled the requirements for church membership.

The church shall maintain a current membership list showing separately resident and non-resident members. The clerk shall publish the non-resident list of members at least once every five years which shall be distributed to the resident membership for their help in maintaining list information.

SECTION C - RIGHTS OF MEMBERS

1. Every member of the church is entitled to vote at all elections and on all questions submitted to the church in business sessions, provided the member is present or provision has been made for absentee balloting.
2. Every member of the church is eligible for consideration by the membership as candidates for elective offices in the church, subject to Biblical teachings.
3. Every member of the church may participate in the ordinances of the church, as administered by the church.

SECTION D - TERMINATION OF MEMBERSHIP

Membership shall be terminated in the following ways:

1. Death
2. Transfer to another Baptist church
3. Exclusion by action of this church in accordance with Section E below; and
4. Erasure upon request or proof of membership in a church of another denomination.

It shall be the responsibility of the church clerk to maintain an accurate roll of church members, record transfers of church membership and report all transfers of membership at regular church business meetings.

SECTION E - DISCIPLINE

It shall be the practice of this church to emphasize to its members that every reasonable measure will be taken to assist any troubled member. The pastor, other members of the church staff, and deacons are available for counsel and guidance. The attitude of members toward one another shall be guided by a concern for redemption rather than punishment.

Should some serious condition exist which would cause a member to become a liability to the general welfare of the church, the pastor and the deacons will take every reasonable measure to resolve the problem in accord with Matthew 18. If it becomes necessary for the church to take action to exclude a member, two-thirds vote of members present at a special business meeting is required; and the church may proceed to declare the person to be no longer in membership of the church. All such proceedings should be pervaded by a spirit of Christian kindness and forbearance.

The church may restore to membership by two-thirds vote of the members present at a subsequent special business meeting, any person previously excluded, upon request of the excluded person, and upon evidence of his repentance and reformation.

II. CHURCH ORGANIZATIONS, OFFICERS AND COMMITTEES

All who serve as officers of the church and those who serve on church committees shall be members of this church.

SECTION A - CHURCH ORGANIZATIONS

The following are the church program organizations: (1) Sunday School (Bible Teaching), (2) Discipleship Training, (3) Church Music, (4) Women's Ministry United, and (5) M.E.N. (Men's Encouragement Network). Staff ministers and organizational leaders shall enlist officers and teachers. The term of service is September 1 to August 31 each year.

SECTION B - CHURCH OFFICERS

The officers of this church shall be the pastor, the ministerial staff, the deacons, a clerk, a treasurer, and the trustees, all of whom shall be members of the church.

1. PASTOR - The pastor is responsible for leading the church to function as a New Testament church. He will lead the congregation, the organizations, and the church staff to perform their tasks. He is charged to be true to the Word of God in preaching and in lifestyle.

A. He will be an ex officio member of the deacons, the trustees, the organizations, and the committees of the church. When present, he will serve as moderator of all business meetings of the church. In his absence, the Associate Pastor - Minister of Education will serve; and when he is absent, the church shall elect a moderator pro tempore for the meeting.

B. In his temporary absence, the pastor shall arrange for a substitute speaker at all services. When the church is without a pastor, a preacher supply committee, nominated by deacons, and elected by the church, shall obtain a preacher for each Sunday and Wednesday until a regular pastor is called.

C. When a vacancy occurs, the pastor shall be chosen in the following manner. A Pastor Search Committee, consisting of nine members, shall be nominated by the deacons and recommended to the church for approval. Upon submission of any prospective pastor's name by such a committee or the majority thereof, the calling of such prospects shall then be by a two-thirds vote of the members present at a meeting which has been announced at least seven days prior to such meeting.

D. The pastor may relinquish the office of Pastor, by giving at least two weeks written notice to the church.

E. The church may declare the office of Pastor to be vacant in the following manner: A meeting of the church shall be called upon recommendation of a majority of the Personnel Committee and the Deacons. At least one week's public notice of such meeting and its purpose must be given to the church. The moderator for this meeting shall be elected by a majority vote of the members present, and must be someone other than the pastor. A sealed ballot will be held at the meeting, and if two-thirds of those members present vote for dismissal, the office of Pastor will be declared vacant. Except in instances of gross misconduct by the pastor so excluded from office, the church will compensate him with not less than one-twelfth of his total annual compensation. The termination shall be immediate, and the compensation shall be rendered in not more than 30 days.

2. STAFF MEMBERS

A. Ministerial staff - the ministerial staff shall be called and employed as the church determines the need for such offices. A job description shall be on file or written when the need for a staff member is determined. Those staff members shall be recommended to the church by the elected search committee and the Personnel Committee.

When a staff position comes available, a search committee composed of five members and three alternates, shall be recommended by the pastor to the deacons and the church for election. Each search committee should have at least one Personnel Committee member, one Finance and Development Committee member, and one active deacon. The remainder of the search committee members should be individuals involved in or interested in the particular area that the staff minister will lead. The search committee will visit, screen and recommend to the Personnel Committee and the church a prospective staff minister. A resigning staff minister must give at least two weeks written notice to the church. At any time, the church may vote by a majority of those present at a special called business meeting to vacate a staff minister's position upon recommendation of the Personnel Committee and the Pastor. Except in instances of gross misconduct by the staff minister so excluded by office, the church will compensate him with at least one-twelfth of his total annual compensation. The termination shall be immediate, and the compensation shall be rendered in not more than 30 days.

B. Non-ministerial staff members

1. Each person shall be employed as the church determines the need for his/her services.
2. The Personnel Committee in conjunction with the Pastor and Staff Ministers, shall have the authority to employ and to terminate the services of non-ministerial staff members. Each employment and termination of services shall be with the recommendation of the supervising staff member and as appropriate with the consultation of related committees of the church.

C. Licensing and Ordination

1. Certificate of License to Preach the Gospel

A person must demonstrate that they have felt a call to full time Christian ministry and that God has called him/her to preach the gospel. The pastor and staff ministers are to determine over a period of time the authenticity of this call. The candidate's name is to be presented to the deacon body for consideration following affirmation by the pastor and staff ministers. Upon approval of the staff and deacon body, the recommendation is to be made to the church for approval. Following church approval a Certificate of License will be presented to the candidate. (The license states that this individual has given evidence that God has called him/her to the gospel ministry and is licensed to preach the Gospel as he/she may have opportunity and to exercise his/her gifts in the work of the ministry).

2. Ordination to the Gospel Ministry

A candidate will be considered for ordination when he/she is serving in a local church or Christian ministry and there is a request made to Central Baptist Church of Bearden to ordain the person to the gospel ministry by that church or ministry. The pastor and staff ministers should review this request and be in agreement that the recommendation should be presented to the church. The recommendation would then be presented to the deacon body for evaluation and approval before proceeding. An Ordination Council, organized by the pastor and made up of ordained ministers from Central Baptist Church and other Baptist churches in the area, will plan a meeting with the candidate for examination concerning the candidate's conversion, high points in his/her Christian life to the present, call to Christian ministry and other questions related to this person's qualifications for ministry. The recommendation would be presented to the church in a business session to proceed with the ordination. There should be at least two weeks lapse time between the meeting of the Ordination Council and vote by the church in business session. The Ordination Service would then be set on the church calendar. An Ordination Certificate would be prepared, and a Bible of the candidate's choice (typically a gift from the ordaining church) would be purchased. (The Ordination Certificate states:

"We the undersigned, hereby certify that upon recommendation and request of _____ which has full and sufficient opportunity for judging his/her gifts, and after satisfactory examination by us in regard to his/her Christian experience, call to the ministry and views on Bible doctrine, _____ was solemnly, publicly set apart and ordained to the work of THE GOSPEL MINISTRY by authority and order of the Central Baptist Church of Bearden at Knoxville, Tennessee on _____."

D. Deacons

In accordance with the meaning of the work and the practice in the New Testament, deacons are to be servants of the Lord of the church. Their task is to serve in partnership with the pastor and the ministerial staff fulfilling the pastoral ministries of (1) leading the church in the achievement of its mission, (2) proclaiming the gospel to believers and unbelievers, and (3) caring for the church's members and other persons in the community.

The deacon body will be structured into deacon ministry teams, the number and nature of which will be determined year by year, based on need. Every attempt will be made to blend the ministry needs with the deacon's interests, gifts, abilities and passions. The largest team will most likely always be the team which serves the care needs of those members who are not enrolled in Sunday School or are not active in another church organization or ministry.

Deacons shall serve on a rotation basis. Each year the assigned term of the deacons who have served three years shall expire. As necessary an election shall be held to fill vacancies and to add to the deacon body the number of deacons needed to serve the following year. In case of death, removal, withdrawal or incapacity to serve, the church may fill the vacancy with a "deacon in reserve" or elect a deacon to fill the unexpired term. After serving a three-year term, a deacon shall be eligible for reelection only after the lapse of at least one year. An exception is provided for a deacon who was selected from the "deacons in reserve," or elected to fill an unexpired term. Such deacons shall be eligible for election to a full term. There shall be no obligation to accept as an active deacon one who has been a deacon in another church; but in such instances when one is chosen by the church for active service as a deacon, his/her previous ordination by another church of like faith and order shall suffice for this church.

1. Nomination - During the month of August, church members will be requested to make deacon nominations in writing on a form provided by the church. The nomination form will contain scriptural qualifications of the role of deacon, additional CBCB guidelines and the list of deacons presently serving on each team. It will also list how many new deacons are needed on each team for the coming year. Members will be asked to state why they feel the person or persons they recommend would make a good deacon at Central Baptist Church. A person may nominate as many deacons as desired up to the number of vacancies to be filled. A Nominating Review committee appointed by the deacon chairman and vice chairman will prepare a list of members nominated for the role of deacon including the number of nominations received.

2. Deacon Evaluation - Early in September, a list of all nominations by the church and the number of nominations received will be provided to the Chairman and the Pastor for screening. The church staff will then be asked to review the list for those nominees who may be experiencing personal difficulties at the present time which would prevent their fulfilling the mission of the deacon ministry. During the September deacons' meeting, deacons will be asked to review the revised list of nominees provided by the Church staff for anyone that they know that may not be able to fulfill the mission of the deacon ministry at the current time.

3. The Nominating Review Committee will begin immediately to personally contact each individual, provide information about the qualification of the deacon, the vacancies that exist on each team, determine whether the individual member would be willing to serve, and ask the potential nominee to pray about the matter. During this part of the process, every effort will be made to best match a nominee with the most appropriate team. If the nominee does not choose a particular team then the Nominating Review Committee will assign the nominee to a team. Those nominees who are willing to serve will be asked to meet at a designated time and place to have a picture made and complete a brief biographical form to be included on the Church election ballot.

Note: In the event the number of willing nominees does not exceed the number of deacons needed to fill the vacancies for the upcoming year, including a designated number of deacons in reserve, the Nominating Review Committee will recommend the following: In lieu of the Church Vote as established in section D4, a final listing of the newly nominated deacon candidates will be presented to the deacons for affirmation at the September and/or October meeting, and then presented to the Church at large on a selected Sunday in November for ratification.

4. Church Vote - In the event the church nominates a larger number of deacons willing to serve than needed to fill vacancies for the upcoming year plus the designated number of "deacons in reserve," the church will vote on the list of candidates presented by the Deacon Nominating Review Committee, in both morning worship services on a selected Sunday in November and the results will be

reported in the evening service. Absentee ballots will be available during the preceding week in the church office for those who will be out of town on this date. Deacon training, organizing, and preparing the new deacons for service will begin immediately after the November ratification or election. An ordination service will be scheduled and planned for any non-ordained persons elected to the deacon body. A picture and brief biographical sketch of each deacon nominee will be published in the weekly church mail-out, or bulletin insert, and on the church Web site prior to the ratification or election in November. The new deacons shall begin serving on January 1, following their November election.

5. "DEACON FOR LIFE" - The honor and title, "DEACON FOR LIFE" may be granted by action of the church body on those deacons who meet the following:

- a. Have reached age 70. A deacon may be considered at a younger age due to health problems.
- b. Have served a minimum of twelve years as an active deacon at Central Baptist Church of Bearden.
- c. Have been recommended by any church member and who give their personal consent.

The procedure for honoring such deacons are as follows:

- a. Nominations and recommendations may be made by any church member to any current deacon officer or the deacon nominating committee at any time.
- b. Each nomination for "DEACON FOR LIFE" shall be reviewed by the current deacon officers, deacon nominating committee and any deacon so appointed by the current chairman of deacons in order to determine which nominations meet the general criteria or warrant special consideration or exemption. After proper review a list of "DEACON FOR LIFE" nominees shall be decided.
- c. Each "DEACON FOR LIFE" nominee shall be visited by at least two members of the current deacon officers and/or deacon nominating committee to determine the deacon nominee's willingness to be honored by the church.
- d. Each "DEACON FOR LIFE" nominee who gives personal consent shall be presented to the deacon body for affirmation. These names shall then be presented to the church as a formal recommendation for approval. This shall coincide each year with the church election of active deacons. However, all "DEACON FOR LIFE" nominees presented shall be eligible for election.

All persons honored with the title "DEACON FOR LIFE" will be appropriately recognized annually in a worship service. Upon election the "DEACON FOR LIFE" is invited to attend any deacon body meeting or function to lend support, encouragement and prayer for the active deacons. "DEACONS FOR LIFE" will not be assigned zone, group or committee responsibilities. They may, with their consent, serve as mentors for newly ordained deacons, or those serving on the deacon body for the first time at Central Baptist Church.

E. Clerk - The church shall elect annually a clerk as its clerical officer. The clerk shall be responsible for keeping a suitable record of all official actions of the church. All church records are church property, and should be kept in the church office.

F. Treasurer - The church shall elect annually a treasurer and an assistant treasurer as its financial officers. The church may delegate the clerical responsibilities to the financial secretary who will assist the treasurer and assistant treasurer. It shall be the duty of the church administrator, the treasurer, the assistant treasurer, the financial secretary, and the finance committee to receive, preserve, pay out, and upon receipt of vouchers, approved and signed by authorized personnel, all money or things of value paid or given to the church, keeping at all times, an itemized account of all receipts and disbursements. It shall be the duty of the treasurer to bring to the church at each regular business meeting, an itemized report of the receipts and disbursements of the preceding month. The treasurer's report and records shall be audited annually by an auditing committee or a public accountant. Upon rendering the annual amount at the end of each fiscal year, and its acceptance and approval by the church, the records shall be delivered by the treasurer to the church clerk, who shall keep and preserve the account as a part of the permanent records of the church.

The church shall operate under a unified budget system, and all expenditures shall be guided by same. Reports to the Finance Committee shall be made on a monthly basis, and then made to the church during regular business meetings.

Any two of the following are authorized to sign checks to distribute church funds: 1. Financial Secretary, 2. Treasurer, 3. Church Clerk, 4. Minister of Administration, or 5. Assistant Treasurer.

G. Trustees - Five trustees, two of whom must be attorneys, shall be elected by the church. The trustees shall serve for five year terms, staggered so that the term of one trustee expires on December 31 of each year. The trustees shall elect one of their number to serve as Chairman of the Trustees, and President of the Corporation. This person shall serve as an ex officio member of the Finance and Development Committee. The trustees shall be responsible for executing contracts and other legal documents on behalf of the church. They shall also be responsible, with the approval of the church, for the acquisition and /or disposition of all real property and personal property when the acquisition or disposition is outside the ordinary cause of business of the church. Routine acquisition and deposition of personal property in the ordinary course of the business affairs of the church is not the responsibility of the trustees. Further, the acquisition and/or disposition of property having a value of up to 1% of the annual budget of the church for the year in which the action occurs shall not require the approval of the church; provided, however, such acquisition and/or disposition has the approval of the applicable committee(s) of the church. The trustees shall also be responsible for borrowing money, subject to the approval of the church.

H. Church Council - The pastor, ministerial staff, organizational heads, and key committee chairmen will meet at least quarterly to coordinate the ministries of the church and review the church calendar.

I. Committees - The following are the standing committees of the church with the number of members and the responsibility of each committee listed after the committee name:

Properties and Insurance Committee -9 members. This committee shall develop, coordinate and implement policies related to building and grounds, transportation and property insurance.

Finance and Development Committee- 9 members. This committee shall develop, coordinate and implement policies related to finance, stewardship, audit and endowments.

Personnel Committee -9 members. This committee shall develop, coordinate and implement policies related to personnel.

Committee on Committees -9 members. This committee shall enlist members to serve on all committees. This may include both standing committees and other committees as directed by the church.

Weekday Education Committee - 9 members. This committee shall develop, coordinate and implement policies relating to the Preschool Weekday Program and the Afterschool/Summer Care Program.

Other committees, standing or special, may be formed as needed by action of the church. The Committee on Committees shall submit recommendations for church committees to the church. In addition, the Committee on Committees shall submit recommendations for Treasurer, Assistant Treasurer, and Trustees of the Church. Church Members may serve on one standing committee at a time. Committees shall elect their own chairmen and vice chairmen. Generally, unless otherwise noted, committee members shall serve for three consecutive years. Other lengths of service will be specified as appropriate. The term of service is January 1 to December 31 each year.

III. CHURCH ORDINANCES

Section 1. Baptism

This church shall receive for baptism any person who has received Jesus Christ as Savior by personal faith, who professes him publicly at any worship service, and who indicates a commitment to follow Christ as Lord.

(1) Baptism shall be immersion in water.

(2) The pastor, or whomever the church shall authorize, shall administer baptism. The deacons shall assist in the preparation for, and the observance of, baptism.

(3) Baptism shall be administered as an act of worship during any worship service of the church.

Section 2. The Lord's Supper

The church shall observe the Lord's Supper at least quarterly. The pastor and deacons shall administer the Lord's Supper, the deacons being responsible for the physical preparations.

IV. CHURCH MEETINGS

A. Worship services - the church shall meet regularly each Sunday morning, Sunday evening, and Wednesday evening for worship of Almighty God. Prayer, praise, preaching, instruction, and evangelism shall be among the activities of these services. The pastor shall direct the church worship services.

B. Special services - Revival services, Bible studies, and any other church meetings essential to the advancement of the church objectives shall be placed on the church calendar.

C. Regular business meeting - The church shall hold a quarterly regular business meeting on a designated Sunday night.

D. Special business meetings - The church may conduct called business meetings to consider matters of special nature and significance. A one-week notice must be given for the special business meeting. The notice shall include subject, date, time, and place; and it must be given in such a manner that all resident members have an opportunity to know of the meeting. When extreme urgency renders such notice impractical, the one week notice may be waived; however, any decision or decisions made in an emergency situation must later be approved for a second time or ratified in a regular business meeting or a special called business meeting giving the one week's notice.

E. Quorum - A quorum consists of those members who attend the business meeting, provided it is a stated meeting or properly called.

F. Procedure - Roberts' Rules of Order, Revised is the authority for parliamentary rules of procedure for all business meetings of the church.

V. CHURCH FINANCES

Section 1. Budget

The Finance and Development Committee, in consultation with the Church Council, shall prepare and submit to the church for approval an inclusive budget, indicating by items the amount needed and sought for all local and other expenses. The proposed annual budget shall be presented to the deacons for their assessment prior to recommending it to the church. Offering envelopes will be provided for members' use.

It is understood that membership in this church involves financial obligation to support the church and its causes with regular, proportionate gifts. Annually there shall be opportunity provided to secure worthy commitments of financial support from the church members.

Section 2. Accounting Procedures

All funds received for any and all purposes shall pass through the hands of the church treasurer, or financial secretary, and be properly recorded on the books of the church. Those who have responsibility that involves actual handling of funds shall be bonded, the church paying the bond.

A system of accounting that will adequately provide for the handling of all funds shall be the responsibility of the Finance Committee.

Section 3. Fiscal Year

The church fiscal year shall run concurrently with the calendar year which begins on January 1 and ends on December 31.

VI. BAPTIST ASSOCIATIONS

The church shall cooperate with and support the Knox County Baptist Association, The Tennessee Baptist Convention, the Southern Baptist Convention, the Cooperative Baptist Fellowship, and other Baptist agencies as appropriate. When the church is entitled to messengers, they shall be approved by the church and proper credentials shall be provided by the pastor or clerk. Messengers cannot be empowered to incur obligations for the church, and they serve without compensation.

VIII. CHANGES IN THE CONSTITUTION AND BY-LAWS

Amendments

Changes in the Constitution and By-Laws may be made at any regular business meeting of the church, provided each amendment shall have been presented in writing at the previous meeting and copies of the proposed amendment shall be furnished to each member present at the earlier meeting. Amendments to the Constitution shall be by two-thirds vote of church members present. Amendments to the By-Laws shall have a concurrence of a majority of the members present and voting.

Date Approved _____

Pastor's Signature _____

Clerk's Signature _____

A current copy of Constitution and By-Laws shall be given to each new member family. The official copy of the Constitution and By-Laws shall be filed in the Church Secretary's (Receptionist's) office.

Revised 9/14/2008